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DESIGN BRIEF

REV. 01/01/2021

1) **CONTACT INFORMATION:**

- Please provide all contact details – address, phone numbers and emails.
- Full site address.
- Details of any other important parties in the design process.

2) **CLIENT INFORMATION:**

- Describe your current home. What do you like and dislike about it? What is missing, and what would you change?
- What kind of ideas do you have about design and / or materials? Do you have any images from magazines/internet that show us a style that you like?
- Are there any particular design features that are important to you?
- What kind of style do you require for the project e.g contemporary, traditional, industrial, bold, elegant, minimal etc.
- Do you have specific materials or surfaces in mind that you would like to see included in the project?
- Do you have any specific time requirements for the project to be completed?
- Do you have any specific accessibility requirements, for example is anyone in your family disable or do you have any regular visitors that would have special needs?
- Do you have any specific considerations toward sustainability and energy efficiency – is there a particular system you would prefer to use: i.e., solar panels, back-up electric etc.?
- How much time and energy would you be willing to invest to maintain your home?
- What are your budget requirements?

3) **ABOUT THE SITE:**

- Why did you choose this site?
- Is there anything about the site that you particularly like or dislike?
- Are there any views within the site that are particularly important to you?
- Do you have a current plat for the site?

4) ABOUT THE OCCUPANTS:

- How many people will be living in the new home?
- Do you foresee new additions to the home, (i.e. children, In-laws)?
- Are there any pets that will need to be accommodated?

5) ABOUT THE LIFESTYLE:

- Describe your lifestyle and the kind of spaces that you need? For example, work from home, entertain often, game room, media room, etc.?
- How much time do you spend in the different areas of your home(indoors and outdoors)?
- What type of entertainment systems do you require? Music, TV, projectors, speakers throughout the house?
- What types of storage do you require? Specific hobbies that require lots of storage space? Large wardrobe space?

6) INDOOR SPACES:

- Number of floors / rooms / spaces and use for each?
- Are there any particular areas that are to be more private than others? Or particular rooms that you would like to be connected?
- Do you have any preferred room layouts / relationships or orientations -a south facing kitchen for example?

7) OUTDOOR SPACES:

- Do you have any specific ideas or plans for the outside spaces that you would like us to consider?

ADDITIONAL QUESTIONS FOR CLIENTS LOOKING TO ADD ON OR RENOVATE CURRENT HOME

- What would you like to see in your newly extended / renovated home that it currently lacks?
- What additional areas / functions / activities will be housed in the new proposed space?
- Do you have any particular preferences to the relationship between the rooms? Would you be willing to reconsider the internal layout of existing floor plan?

Thank You,

Douglas W. Moore

Owner/Founder